

Baggage Declaration Form

If your baggage has not been found within 5 days of reporting the delay, we ask that you submit a Baggage Reimbursement Claim online. All claims must be submitted in writing within 21 days of your arrival. The Baggage Report you filed upon arrival is only an incident report and will not initiate a claim.

How to submit a baggage reimbursement claim

To get started, you will need your booking information (confirmation number and flight details) as well as your Baggage Report reference number.

To complete your submission you will need to attach the following documents to your online claim: a completed Baggage Declaration Form (PDF), a copy of original purchase receipts, and a signed copy of your government issued photo ID.

Online Baggage Reimbursement Claim can be found at:

<https://www.flyporter.com/en-ca/customer-service/help-contact/baggage-service-centre/reimbursement-claim>

Porter's liability for lost baggage is limited by international conventions. For details, review our [General Conditions of Carriage and Tariffs](#).

Please fill out all the required fields and provide all information to the best of your knowledge so that we can process your claim as quickly as possible.

Please keep your original receipts as they may be requested during the claims process.

SECTION 1 - Passenger Information

If completing this interactive form manually, please print legibly. All fields are mandatory, unless noted otherwise.

First name:	Last name:
<input type="text"/>	<input type="text"/>
E-mail address:	Baggage Report Reference Number:
<input type="text"/>	<input type="text"/>

SECTION 2 - Baggage Contents

If completing this interactive form manually, please print legibly. All fields are mandatory, unless noted otherwise. Please attach another sheet if your expenses exceed the space provided.

Quantity	Article	Size, Color, Brand, Manufacturer, Serial number etc.	Date purchased (DD/MM/YYYY)	Price at purchase (in CAD)

Total amount claimed:

\$		CAD
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Note: receipts for all items claimed must be attached.